

Position Applied* Senior Purser / Flight Purser / Flight Attendant

Personal Details

Title	Mr/Mrs/Miss	Full Name*	_____
Chinese Name	_____	Email Address*	_____
Contact Number*	_____	Contact Number 2	_____
Date of Birth	_____	Place of Birth*	_____
Primary Nationality	_____	Secondary Nationality	_____
Identity Type	_____	Identity No	_____
Issuing Place	_____	HK Permanent Resident*	Yes / No
Marital Status	_____	Country*	_____
Residential Address	_____		

Education & Professional Qualification

Highest Level of Education*

Type of Education	Tertiary / Secondary / Professional Qualification / License / Certificate		
Education Status	Completed / In Progress	Study Load	Full Time / Part Time
Degree Type	_____		
Major / Cert. / License	_____		
Institution	_____		
Year Started	_____	Year Finished	_____

Education 2

Type of Education	Tertiary / Secondary / Professional Qualification / License / Certificate		
Education Status	Completed / In Progress	Study Load	Full Time / Part Time
Degree Type	_____		
Major / Cert. / License	_____		
Institution	_____		
Year Started	_____	Year Finished	_____

Education 3

Type of Education	Tertiary / Secondary / Professional Qualification / License / Certificate		
Education Status	Completed / In Progress	Study Load	Full Time / Part Time
Degree Type	_____		
Major / Cert. / License	_____		
Institution	_____		
Year Started	_____	Year Finished	_____

Employment History

Current / Most Recent Employer*

Company Name _____

Job Title _____

Working Location _____

Period _____ to _____

Salary _____

Responsibilities _____

Reason of Leaving _____

Employer 2

Company Name _____

Job Title _____

Working Location _____

Period _____ to _____

Salary _____

Responsibilities _____

Reason of Leaving _____

Employer 3

Company Name _____

Job Title _____

Working Location _____

Period _____ to _____

Salary _____

Responsibilities _____

Reason of Leaving _____

Employer 4

Company Name _____

Job Title _____

Working Location _____

Period _____ to _____

Salary _____

Responsibilities _____

Reason of Leaving _____

Other Skills

MS Word	MS Excel	MS Powerpoint	Other PC Knowledge
Advance/Intermediate/Basic	Advance/Intermediate/Basic	Advance/Intermediate/Basic	Details:

Language	Speaking	Writing	Reading
* Please specify the level: Fluent/Proficient/Intermediate/Basic			
English	_____	_____	_____
Cantonese	_____	_____	_____
Mandarin	_____	_____	_____
Other:	_____	_____	_____

Additional Information

1. Have you ever been employed by HK Express?* Yes / No

Position _____

Employment Period _____

2. Are any of your family members currently employed by HK Express?* Yes / No

(e.g. Parents, Parents-in-law, Spouse, former Spouse, Common Law Spouse, Children, Children-in-law, Grandchildren, Siblings, Siblings-in-law and Cousins/ Nephews)*

Name* _____

Relationship* _____

Department / Position* _____

3. Have you ever been found guilty of an offence in a court of law, whether or not in Hong Kong?* Yes / No

If Yes, please give details: _____

4. Do you have any previous record(s) of disciplinary offence whilst in employment with the previous employers?* Yes / No

If Yes, please give details: _____

5. Have you applied for any positions in HK Express before?* Yes / No

If Yes, please give date and position applied for: _____

Salary & Availability

Current Monthly Salary

HKD _____

Expected Monthly Salary (x 12 Months)

HKD _____

Notice Period

EMPLOYMENT APPLICATION FORM**CONFIDENTIAL****Declarations**

1. I authorize HK Express or associated companies to secure or disclose information regarding myself to relevant corporations, including both previous and potential employers, government departments, medical departments, and other companies related to employment and staff planning. I hereby release any person, firm or institution of all liability for any damage issuing from such information.
2. I understand that I have the right to choose to disclose any personal information that are required by this application in the course of the employment under the provisions of the Personal Data (Privacy) Ordinance in Hong Kong as applicable.
3. I further declare that the statements made by me in this application form are true, complete and correct. I understand that any falsification or misrepresentation in this form shall result in disqualification for appointment to the service of the company or to summary dismissal without any compensation, if already in service of the company.
4. I hereby consent and authorize the company to conduct reference check(s) with my previous employer(s) or other institutions stated in this form as may be necessary in arriving at an employment decision.

Prior to the submission of your application, please acknowledge the above declaration:*

I have read and understand this agreement.

***Signature**

***Date**

(Note: * Mandatory fields)

AUTHORIZATION FOR REFERENCE CHECK

I hereby authorize Hong Kong Express Airways Limited to contact my previous employer(s) for information relating to my past employment including work performance and salary. I agree that all the information so collected can be used by Hong Kong Express Airways Limited, its subsidiaries and associated companies, for all purposes relating to my employment with Hong Kong Express Airways Limited. I understand that the information collected will be treated as strictly confidential.

Signature:

Full Name:

Passport / HKID Card No.:

Date:

1st Reference:

Company Name: _____

Referee Name: _____

Department: _____

Position: _____

Telephone No.: _____

Email Address:

Company Address:

Room																			
Floor																			
Building																			
Street/ Road																			
District																			
City																			
Country																			

2nd Reference:

Company Name: _____

Referee Name: _____

Department: _____

Position: _____

Telephone No.: _____

Email Address:

Company Address:

Room																			
Floor																			
Building																			
Street/ Road																			
District																			
City																			
Country																			